

DRINKING WATER & WASTEWATER PROFESSIONALS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 5/16/2012

BOARD MEMBERS PRESENT: Victor Villegas - Chair
Larry Annen
John R. Lee
Jack V Bennion
Allen G Wilder
Dion W Holton
Barry N. Burnell

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Eric Nelson, Board Prosecutor
Mary Miles, Technical Records Specialist I

OTHERS PRESENT: Shelley Roberts, Idaho Rural Water Association
Joel Meusch, City of Meridian

The meeting was called to order at 8:30 AM MDT by Victor Villegas.

APPROVAL OF MINUTES

A motion was made by Mr. Holton to approve the minutes of February 15, 2012 and March 13, 2012. Seconded by Mr. Wilder, motion carried.

AMENDED AGENDA

Ms. Peel requested that the agenda be amended to include information recently received for case WWP-2012-5.

A motion was made by Mr. Burnell to amend the agenda and include case WWP-2012-5. Seconded by Mr. Lee, motion carried.

MEMORANDUM

Mr. Nelson presented to the Board members memorandums WWP-2012-7, WWP-2012-8, and WWP-2012-9.

The Board directed Mr. Nelson to proceed with the recommended stipulations for cases WWP-2012-7, WWP-2012-8, and WWP-2012-9.

LEGISLATIVE REPORT

Ms. Cory gave the Legislative report to the Board members. The new rules have been posted to the Board's website.

FINANCIAL REPORT

Ms. Hall presented the financial report to members of the Board, which showed a cash balance of \$464,972.11 with revenues of \$148,842.00 and expenditures of \$150,412.33 as of 4/30/2012. The Legislature approved the purchase of a new licensing system. There are four agencies including the Bureau that are working together on the system. All boards will share in the expenses; the amount will be determined by their indirect expense percentage.

INVESTIGATIVE REPORT

Ms. Peel presented the investigative report to the Board members.

For Board Determination:

A motion was made by Mr. Wilder to authorize closure of cases I-WWP-2012-13 and I-WWP-2012-16. Seconded by Mr. Holton, motion carried.

CONSENT ORDERS

Ms. Peel presented case WWP-2012-2 to the Board members for discussion.

A motion was made by Mr. Wilder to accept the Consent Order and for the Board Chair to sign. Seconded by Mr. Lee, motion carried.

Ms. Peel presented case WWP-2012-3 to the Board members for discussion.

A motion was made by Mr. Burnell to accept the Consent Order and for the Board Chair to sign. Seconded by Mr. Holton, motion carried.

Ms. Peel presented case WWP-2012-11 to the Board members for discussion.

A motion was made by Mr. Lee to accept the Consent Order and for the Board Chair to sign. Seconded by Mr. Annen, motion carried.

Ms. Peel presented case WWP-2012-12 to the Board members for discussion.

A motion was made by Mr. Bennion to accept the Consent Order and for the Board Chair to sign. Seconded by Mr. Wilder, motion carried.

Ms. Peel presented case WWP-2012-13 and WWP-2012-14 to the Board members for discussion.

A motion was made by Mr. Holton to accept the Consent Order and for the Board Chair to sign. Seconded by Mr. Bennion, motion carried.

Ms. Peel presented continuing education course materials for the Board members to review and approve for case WWP-2012-5.

A motion was made by Mr. Annen to approve the CE course materials for case number WWP-2012-5. Seconded by Mr. Holton, motion carried.

APPLICATIONS

Mr. Joel Meusch addressed the Board members regarding his application.

EXECUTIVE SESSION

A motion was made by Mr. Wilder that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Bennion. The vote was: Mr. Wilder, aye; Mr. Holton, aye; Mr. Annen, aye; and Mr. Lee, aye, Mr. Bennion, aye, Mr. Burnell, aye, and Mr. Villegas, aye. Motion carried.

A motion was made by Mr. Lee to come out of executive session. Seconded by Mr. Bennion. The vote was: Mr. Wilder, aye; Mr. Holton, aye; Mr. Annen, aye; and Mr. Lee, aye, Mr. Bennion, aye, Mr. Burnell, aye, and Mr. Villegas, aye. Motion carried.

A motion was made by Mr. Holton to hold application number WWPA-18414 pending receipt of additional information and to review it at the August 15, 2012 Board meeting. Seconded by Mr. Annen, motion carried.

Break 10:05 – 10:15 AM

TO DO LIST

The Board reviewed the completed items on the To Do List from the February 15, 2012 Board meeting.

Mr. Bennion inquired as to whether or not the Board could obtain other state's exam pass/fail ratios and post them on the Board's website. ABC will not give other state's exam information to Idaho. The Board would like to see Idaho's 2011 annual pass / fail report posted on the website.

DRINKING WATER DISTRIBUTION VERY SMALL WATER SYSTEM AND WASTEWATER VERY SMALL SYSTEM CONTINUING EDUCATION REQUIREMENTS

The Board discussed the guidelines to consider when reviewing CE applications in regard to the DWDVSW and WWVSS licensure requirements.

ONLINE EXAM SURVEY RESULTS

The results from the online exam survey received from the operators taking the April 25, 2012 exam were positive. The exams are held at the Department of Labor offices and the results will be shared with them.

2013 / 2014 BOARD MEETING AND EXAM DATES

A motion was made by Mr. Wilder to approve the 2013 / 2014 proposed dates for Board meetings and exam dates. The Bureau of Occupational Licenses is directed to rollover the dates from year to year without bringing to the Board for approval. Seconded by Mr. Lee, motion carried.

REINSTATEMENT PERIOD

Mr. Burnell discussed with the Board members two issues: renewal notification and reinstatement periods. Licensees are sent a renewal notice approximately six weeks before the license is due. The Bureau does not send additional notices to licensees. A wastewater license can be re-instated up to five years of the expiration date. A drinking water license can be re-instated up to two years of the expiration date. Mr. Burnell will research the Environmental Protection Agency guidelines and see if the drinking water re-instatement period is governed by EPA. The results of his research will be discussed at the August 15, 2012 board meeting.

BACKFLOW ASSEMBLY TESTER CONDUCT

The Board discussed the e-mail received from Coeur d' Alene regarding Backflow Assembly Tester conduct. The Board determined that rule changes are not

necessary. The Board stated that if there is a problem, a formal complaint should be filed with the Bureau.

ASSOCIATION OF BOARD CERTIFICATION NEED TO KNOW CRITERIA

The Board reviewed the e-mail from Leah Bang, American Water Works Association requesting the review of the proposed ABC Need to Know Criteria and whether or not it would affect the approval of Continuing Education applications. The Board determined that the proposed changes would not impact course approvals.

CORRESPONDENCE

The Board discussed all e-mail received from Doug Amick. The Board stated that if he would like to share his comments or concerns, we should invite to a meeting and address the Board during the public comments.

The Board reviewed correspondence received from John Hardy regarding the re-instatement of his BAT license which expired November 12, 2006. A BAT license cannot be re-instated after 5 years of the expiration date. The licensee must take the required 32 hour BAT course, submit an application, pay the applicable fees, and take the ABC exam

The Board reviewed correspondence from David Johanek regarding the refund of the application fee. The Board directed the Bureau to refund the exam fee; however, the application fee is a non-refundable fee.

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A motion was made by Mr. Lee to come out of executive session. Seconded by Mr. Bennion. The vote was: Mr. Wilder, aye; Mr. Holton, aye; Mr. Annen, aye; and Mr. Lee, aye, Mr. Bennion, aye, Mr. Burnell, aye, and Mr. Villegas, aye. Motion carried.

A motion was made by Mr. Lee to refund the exam fee in the amount of \$36, the application fee of \$25 is a non-refundable fee. Seconded by Mr. Wilder, motion carried.

The Board reviewed the request from Amber Looney, City of Meridian, for a Board member to attend the Public Works tour on May 22, 2012. Mr. Lee volunteered to go on the tour.

AMERICAN BACKFLOW PROTECTION ASSOCIATION

Mr. Wilder received notice of a recent change that backflow students that are taking the ABPA course will receive a letter from ABPA the day they complete and pass the course. The question was brought up if the letter is acceptable or if the certificate is the only acceptable documentation. The discussion was tabled for the August 15, 2012 Board meeting. Mr. Allen will provide a sample of the ABPA letter for the Board to review.

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A motion was made by Mr. Lee to come out of executive session. Seconded by Mr. Bennion. The vote was: Mr. Wilder, aye; Mr. Holton, aye; Mr. Annen, aye; and Mr. Lee, aye, Mr. Bennion, aye, Mr. Burnell, aye, and Mr. Villegas, aye. Motion carried.

A motion was made by Mr. Holton to approve 12 continuing education course applications. Seconded by Mr. Bennion, motion carried.

A motion was made by Mr. Wilder to approve 23 applications for licensure, and 134 applications for exam; to hold six applications pending further information; and to deny seven applications. Seconded by Mr. Holton, motion carried.

APPLICATIONS

Approved for Licensure

BALER ZANE M	WWC1-18754
EKBERG WILLIAM J	WWT2-18751
ERSKINE JACOB BRIAN	WWT1-18620
GIBSON PHILIP MICHAEL	WWC1-18640
HAMILTON HOWARD J	WWC4-18602
HAMILTON HOWARD J	WWT4-18601
HARMS ROBERT L	DWD1-18558
HOOD GARY RAY	WWT3-18393
HOWARD ZACHARY L	BAT-18604
KAYS STUART TROY	WWC1-18578
KOYLE ROSS HYRUM	WWT1-18660

KRESSLEY CAMERON LEE	BAT-18589
PARRISH TYLER	DWD1-18745
REEDER RICHARD B	DWD1-18587-R
RODRIGUEZ JOEL	DWD1-18744
STANLEY JONATHAN T	DWD1-18702
THOMPSON MARSHALL	DWD1-18632
TOGNONI GIOVANNI J	DWD1-18674
VINEYARD WILLIAM	DWD1-18725
WALSH JOSEPH	BAT-18719
WASKO SEAN M	DWDOIT-18603
WEISGRAM TANNER NICHOLAS	WWT1-18567
WHITTED DANIEL STEVEN	DWT1-18727

Approved for Exam

ANGENY ROY	WWC2
ARMSTRONG MARK FARR	DWDVSWS
BARATTI JOSEPH W	WWT2
BARRY JOEL S	WWT4
BATES BRIAN K	WWC3
BEITZ JON S	DWD1
BENSON RYAN R	WWT1
BONNER EMMETT LEE	DWT2
BOYLAN LANCE	DWTOIT
BRANSON ALAN LEE	WWC2
BRENNAN SHAD M	WWC1
BREWER AARON	WWT2
BURKEY JANET A	DWD2
CADY CURTIS	DWD1
CAMPBELL ROSS HYRUM	DWDVSWS
CAPSON TRAVIS D	DWD4
CERNYAR NATHAN ELLIOT	WWT2
CHAMBERS LONNIE RAY	WWT2
COCKRELL CHARLES RAYMOND	WWT2
CORTEZ JR PETE	WWT3
CREAGER MICHAEL D	WWC4
CRIDDLE KRIS	DWD1
CRIDDLE KRIS	WWC1
CROSBY RANDY L	WWT2
DALE MARK STEVEN	WWC1
DAVIDSON JAMES R	WWC1
DAWSON NANCY K	DWT3
DELANEY JOHNNY LYNN	DWD2
DEYOUNG CLINTON A	DWD3
DIEHL LEVI	WWT1
ELLIS D RAY	DWD2
ELLSWORTH KIMBERLY KAYE	WWL3

ENNEKING PATRICK JOSEPH	DWDOIT
ERSKINE JACOB BRIAN	WWTLA
FANGSRUD KARL AMUN	WWC2
FERGUSON NATHAN C	DWDOIT
FLYNN DONALD L	WWC3
FREE KEITH CHRISTOPHER	DWD1
GIBSON PHILIP MICHAEL	DWD2
GRANT MICHAEL RAY	DWT3
GREEN CRYSTAL ROCHELLE	WWL3
HALL JOSHUA T	DWD1
HANSEN NANCY J	DWD1
HANSON DAVID K	DWD2
HARRISON DAVID	WWT1
HARWOOD KENTON LEE	DWD1
HARWOOD KENTON LEE	WWC1
HASSELSTROM SCOTT J	WWT2
HODGE BENJAMIN AARON	WWT1
HODGE BENJAMIN AARON	WWC1
HODGE DEE L	WWC4
HOLT BRENTON	WWT1
HOLTHAUS EDWARD J	WWC1
HOVEY NORMAN SCOTT	WWT1
HULME JUSTIN THAD	WWC1
JACOBS SCOTT DANIEL	DWD2
JARBOE JONATHAN G	DWT2
JENNINGS ADAM SCOTT	WWT4
JOHNSON CORINNE A	DWD1
JOHNSON KENNETH WARD	WWC3
JORGENSEN BRIAN K	WWT1
KAYS STUART TROY	DWT1
LACER CRAIG T	DWD2
LAFAY STACY V	WWTLA
LARSON CURTIS	WWT1
LEAMON JEFF	WWTLA
LOVE LEE G	WWT2
LUBKE TRACY LYNN	WWT2
LYCAN JUSTIN A	WWTOIT
MACCONNEL MICHAEL JEFFREY	WWT2
MARSHALL VIANNA I	DWT1
MARTINEZ ARMANDO RAUL	WWL3
MARVIN CHRIS M	WWT1
MATHEWS TYLER RICHARD	DWD1
MCCORMICK KYLE	DWD1
MCCORMICK KYLE	WWC1
MCCRACKEN DYLAN	WWC1
MCCRACKEN HENRY J	WWC2

MCCRAY FRANKLIN	WWT2
MIKESELL SEAN CONNOR SULLIVAN	WWT2
MILLER JAMES W	WWT2
MILLER MARTIN L	DWD1
MITTELSTEDT DEBORAH F	WWT3
MOORE ALLEN K	DWD4
MOORE BRIAN KEITH	DWD1
MOOREHEAD JOSHUA M	DWDVSWS
MORRIS LAWRENCE MICHAEL	DWT1
NORDGAARDEN ERIC DANIEL	WWT1
OCONNOR ROBERT REID	DWD1
OCONNOR ROBERT REID	WWT1
OLIVER JASON JOSEPH	WWTLA
OYARZABAL WILLIAM JOSEPH	DWD1
PATTEN CARL WALTER	WWTOIT
PEARSON GLEN C	WWC2
PEW BRANDON MICHAEL	DWD2
POTTENGER JOHN WESLEY	DWDVSWS
PRIESTLEY KENNETH TROY	WWTLA
REGEHR BRYON D	DWT1
RENFRO BRAD	DWD2
RENNER CANDI SUE	WWT1
REUBEN ROBERT S	DWD1
RICHERSON STEVEN ALLEN	DWD1
RIPPEY MICHAEL E	DWDVSWS
ROMRIELL ALLAN K	DWDVSWS
RUSSELL BRANDON EUGENE	DWD1
RUSSELL BRANDON EUGENE	WWC1
SESSIONS TOM V	WWC2
SHEPHERD MICHAEL WAYNE	DWT4
SILLERS MARGARET ANN	WWL1
SILLERS MARGARET ANN	WWT1
SKIDMORE RANDY A	DWD1
SMAELLIE MITCHELL J	WWTL
SMITH DARIN M	WWTLA
SMITH DEANA MICHELLE	WWL2
SMITH LEONARD LEE	WWT2
STONE JAMES B	WWL1
STONE ZED A	DWD2
STONE ZED A	WWT2
SZAFRANSKI NICHOLAS HUNTER	WWT1
TATE ADAM	WWC2
THIEME DUSTIN MICHAEL	WWT1
TOGNONI GIOVANNI J	WWC1
TRILLHAAASE ZACHERY MARTIN	DWD1
TUCKER TERRY G	WWC1

UGAKI STEVEN N	DWDVSWWS
VALENZUELA THOMAS	WWC2
VERBECK MICKEY DARRELL	WWT2
VINEYARD WILLIAM	DWT1
VON POTTER MICHAEL	WWT1
WALL JASON DAVID	WWC1
WHITTED DANIEL STEVEN	WWT1
WILLIAMS-BLACK MICHAEL J	DWD1
WILLIAMS-BLACK MICHAEL J	DWT1
ZIMMERMAN ANDREW L	WWC4

Denied

ASH JUSTIN TREVOR
 DELLWO MATTHEW
 HULL DEVEN AUSTIN
 MESSIER DANIEL JAMES
 RUPP LARRY
 SZAFRANSKI NICHOLAS HUNTER
 TAYLOR LARRY

Pending

901039352
 901049357
 901050015
 901050568
 901120937
 901120992

CE COURSES

APPROVED

BACKFLOW MANAGEMENT INC

WATER DISTRIBUTION MANAGEMENT / CERTIFICATION

INDIAN HEALTH SERVICE AND EPA REGION 10 DRINKING WATER UNIT

COURSE INTRODUCTION AND KNOWLEDGE ASSESSMENT PRE-TEST
 INTRODUCTION TO GROUNDWATER SYSTEM OPERATION AND
 TROUBLESHOOTING
 DISINFECTION OF GROUNDWATER SYSTEMS-BACKGROUND,
 IMPORTANCE & METHODS
 INTRODUCTION TO DRINKING WATER MONITORING FOR
 GROUNDWATER SYSTEMS
 SELECTION OF SAMPLE SITES FOR COMPLIANCE MONITORING
 INTRODUCTION TO SMALL UTILITY INTEGRATED PEST MANAGEMENT
 CHEMICAL FEED PUMP OPERATIONS & PREVENTATIVE
 MAINTENANCE

CHEMICAL FEED PUMP FIELD SERVICE & REBUILD
MATH SKILLS FOR WATER OPERATIONS - PROBLEM SOLVING WITH
SOLUTIONS
ASSOCIATION OF BOARDS OF CERTIFICATION (ABC) STUDY GUIDE
AND PRACTICE TEST REVIEW
INTRODUCTION TO AUTOMATIC VALVES & THE CLAY-VAL FIELD
SERVICE MANUAL

NEXT MEETING August 15, 2012

ADJOURNMENT

A motion was made by Mr. Annen to adjourn at 3:24 PM. Seconded by Mr. Holton,
motion carried.

Victor Villegas, Chair

Larry Annen

John R. Lee

Jack V Bennion

Allen G Wilder

Dion W Holton

Barry N. Burnell

Tana Cory, Bureau Chief